



# STELLENBOSCH

STELLENBOSCH • PNIEL • FRANSCHHOEK

MUNICIPALITY • UMASIPALA • MUNISIPALITEIT

**Our Reference: Direct Payments**

**Enquiries:** Sharise De Klerk      sharise.deklerk@stellenbosch.gov.za

**Tel no:** 021-8088547

01 July 2025

**BANKING DETAILS: ELECTRONIC TRANSFERS STELLENBOSCH**

**MUNICIPALITY REFERENCE NUMBER: C-INFO YOURNAME**

*You are hereby authorized to transfer electronically your payments, for above-mentioned account, directly to our bank account. This authorization is strictly valid for above-mentioned reference number\*.*

You are hereby requested to make the necessary arrangements with your bank/financial department ensuring the relevant reference number is printed CORRECTLY on the Municipality's Bank statements. Fax your remittance advice and invoice, giving *full details* of the *account paid*.

**PLEASE NOTE: INCORRECT REFERENCE NUMBERS WILL BE REJECTED BY COUNCIL'S DIRECT/ELECTRONIC PAYMENT SYSTEM. A 75.00 ADMINISTRATION FEE WILL BE LEVIED AGAINST ALL INCORRECT/UNIDENTIFIED PAYMENTS.**

All electronic transfers must be paid for timeously to ensure the transaction is reflected in our bank statement before 15:00 on due date.

Should you *omit the reference number or above-mentioned details*, your payment will be allocated to a suspense account for unidentified payments. The normal credit control policy will be applicable to your account.

BANK	:	Standard Bank
BRANCH NAME	:	STELLENBOSCH
BRANCH CODE	:	051001
CHEQUE ACCOUNT NUMBER	:	242637280
REFERENCE NO FOR BANK STATEMENT	:	<u>C-INFO (YOURNAME)</u>
CONTACT PERSON	;	SHARISE
TELEPHONE NUMBER	:	021-808 8547
FAX NUMBER	:	021-886 7318

Yours faithfully

**MUNICIPAL MANAGER**

**PLEASE KEEP THIS DOCUMENT FOR FUTURE PAYMENTS AND REFERENCES FOR PAYMENT OF YOUR MUNICIPAL ACCOUNT ONLY**